

UCU Regional Committees bring together branches or local associations in particular geographical or political areas in order to enhance the union's work.

What are the aims of our Regional Committee?

- To foster closer contact between members in our region.
- To coordinate discussion, activity and support between branches.
- To assist branches with campaigning, organising, recruitment and promotion of policies and equalities.
- To circulate information dealing with matters of common interest to institutions in the region
- To send delegates and motions to UCU's Congress, sector conference and Regional TUC meetings.

When are the meetings?

- There are three Regional Committee meetings per year.
- The three meetings will be calendared to take place usually between October and June.
- The third meeting in the year will be the AGM.
- The Regional Office will circulate the Regional Calendar, including the deadlines for the submission of branch reports and motions ahead of each meeting

Can I claim expenses for attending the meetings?

- An expense claim form will be available at the meetings.

What happens at the meetings?

A sector committee (FE or HE) meets first, followed by a cross-sectoral committee meeting. Meetings of the committee will normally include:

- Minutes of the previous meeting
- Reports from branches
- Reports from NEC members in the region
- Reports from delegates appointed by the region to regional TUC and any other related bodies
- Motions

Who attends the meetings?

- Branches elect delegates to be members of the regional committee on the following basis of 1 Regional Committee delegate per 100 UCU members from each branch.
- Branches may also elect alternates to attend meetings when an elected delegate is unable to attend.
- Branches must give the names of their elected branch delegates and alternates to the Regional Office.

I want to go to Regional Meetings. How do I go about doing this?

Get yourself elected as a branch delegate, or you could become an alternate. In some branches there are more volunteers than delegate spaces and you have to be elected against others. But in other Branches there may well be delegate spaces available.

What is the deadline for the receipt of agenda items, motions and reports?

The Regional Calendar which is circulated by September each year and will include the deadlines for the receipt of all items. The deadline will be at least 14 days before the meeting, but for the exact date, check the Regional Calendar.

A reminder of the deadlines will be included on the meeting's calling notice.

What information and reminders will I get before each meeting?

In addition to the Regional Calendar all branch elected delegates and alternates will also receive:

- A calling notice at least 25 working days' before the meeting. This calling notice will include a reminder of the deadline for the receipt of reports and motions from branches, and will set out the form in which reports and motions must be submitted and certified.
- Reports, motions, minutes from the previous meeting and an agenda will be circulated to branch secretaries and branch elected Regional Committee delegates not less than 10 working days before the meeting.
- The circulation of reports and motions will include an invitation to delegates who are unable to attend a meeting to provide their comments via the regional office to the regional executive committee in advance of the meeting, to inform debate and discussion.

Where can I get further information?

Full details are in the Regional Standing Orders:

<http://ucunorthern.org.uk/regional-committee/standing-orders/>

The Regional Administrator, Emma Alexander can also answer your queries.